

**Butler County Water and Sewer Department
Non-Owner Customer Form**

Service change date: _____ Today's date: _____

Service address: _____

Account No.: _____ (To be completed by BCDES)

Check this box if Non-Owner Customer is tenant.

Lease begins _____ and ends _____.

Section 1—Non-Owner Customer

Complete this section with tenant information if the property owner desires the tenant to directly receive and pay the water and sewer bill.

Customer's name: _____ Home phone: _____

Customer's address: _____
(if different from service address)

Date of birth: _____

Tax ID: _____
(only necessary if this is a business)

Mailing address: _____
(if different from Service or Customer Address)

Section 2—Owner

The section is to be completed with the property owner's information.

Property owner's name: _____ Phone number: _____

Property owner's mailing address: _____

As owner of the service address, I understand that I am liable for any and all outstanding and unpaid water and/or sewer charges provided to that address, and that unpaid balances for water and sewer service can and will be certified to the taxes for this property if I do not pay them.

Signature of property owner

Date

Should there be any future changes in this account responsibility, owner will be automatically made the primarily responsible party until a new form is signed by a new tenant and returned to BCDES.

Please mail this form to:
BCWS Customer Care
130 High Street, 1st Floor
Hamilton, Ohio 45011
or Fax this form to: 513-785-5799, Attn: Customer Care