

PROJECT CHECKLIST FOR PUBLIC MAIN EXTENSION

Plan Review

- Submit to BCWS Plan Review Application
- Submit to BCWS Plan Review Fees (check payable to BCWS)
- Submit to BCWS Two (2) Sets of Plans

Plan Approval

- Submit to BCWS Revised Plans (5 sets)

Ohio EPA

- Submit to BCWS Two (2) Original Copies of PTI Application
- Submit to BCWS One (1) Antidegradation form
- Submit to BCWS One (1) Copy of the Water Supply Data Sheet
- Submit to BCWS One (1) Copy of the Waterline Extension Project Summary Sheet
- Submit to BCWS Checks (payable to Treasurer, State of Ohio)
- Submit to BCWS Seven (7) Sets of Plans (4 for sewer, 3 for water)

Commissioner Approval

- Submit to BCWS Inspection Fees (check payable to BCWS)
- Submit to BCWS Application to Extend Water/Sewer
- Submit to BCWS Pipe Quantity Sheet (Contractor's bid sheet – back up for estimated cost of construction)

Construction

- 48 hour Notification to BCWS Inspector
- Air Test – sewer (conducted by contractor)
- CCTV Test – sewer (conducted by BCWS)
- Bulkhead removed
- Deflection Test – sewer (conducted by contractor)
- Vacuum Test – sewer (conducted by contractor)
- Hydrostatic Test – water (conducted by contractor)
- Bacteria Test – water (conducted by BCWS)

* All testing must be conducted under BCWS inspector supervision

Acceptance

- Submit to BCWS Verifications (“As-Builts”, 3-Black line)
- Field Inspector Approval
- Submit to BCWS Maintenance Bond (10% of the bid amount)
- Submit to BCWS Platting Fees (checks payable to BCWS)
- Easements submitted and approved by BCWS (if required)
- Development platted (recorded date, plat envelope and pages, if applicable)

* Permits can be issued at this point

Bond Release

- Complete Final Inspection (punch list items if necessary)