Division of Drinking and Ground Waters

Water Supply Data Sheet

County	Township	PWS ID No.	STU ID No. (Treatment plants only)
Butler		0900303	

Name and address of the public water system which will own this project: Butler County Board of Commissioners
315 High Street Hamilton, OH 45011
Phone 513) 887-3079

Name of the water system which will bill: Butler County Board of Commissioners

Title of the project:

Specific location of project: ___

Will the proposed facilities be owned by the public water system upon their completion? Yes __X__ No _____ (If "no" contact your district office for instruction) To acknowledge approval of the project by the owner either the plans must be signed or a letter of ownership must be received with the plans.

Does this project include the installation of sewers? Yes ____ No _____

Is this area already served by sewers? Yes _____ No ____

Were the necessary permits applied for, if a stream or wetland crossing is part of the project? Yes ___ No ___ NA ___

Is a Capacity Assurance Plan required? Yes _____ No __X__

Name and address of person preparing the plans:

Phone ___(___)_____ E-mail _____ Fax (___)

Provide a brief description of proposed project (e.g., wells, softening, storage, chlorination, high service pumping, water line extension: pipe type, diameter, length, number of service connections to be served by the project):

Does the water plant serving this project have the capacity to supply these improvements? Yes __X__ No _____ NA _____

For detail plan submittal:
Estimated cost of the water system improvements $ _____

Review fee = $ 150.00 + (0.0035 x Estimated cost of the water system improvements) $ _____
Maximum fee is $20,000.00.

For general plan submittal:
Review fee = $150.00 (flat rate)
Make check payable to: Treasurer, State of Ohio

For Ohio EPA use only DRINK Application No.: _____ EPA 5300 (5/04)

PAID Amount _____ Date _____
Check #_____ Date _____

Sample

Instructions for the Submittal of Detail Plans or General Plan for Public Water Systems

As stated by section 6109.07 of the Ohio Revised Code and section 3745-91-02 of the Ohio Administrative Code, "*No person shall begin construction or installation of a public water system, or make a substantial change in a public water system, until plans therefor have been approved by the director of environmental protection.*"

A public water system is defined as a system that has either 15 service connections or serves at least 25 individuals sixty days out of the year.

A person applying for plan review of a public water supply system pursuant to section 6109.07 of the Ohio Revised Code shall pay a fee of $150 plus 0.35% of the estimated project cost; however, the total fee shall not exceed $20,000. The fee for review of a general plan is $150.00 (flat rate). The fee shall be paid at the time the application is submitted. The fee shall be made payable to: Treasurer, State of Ohio.

All detail plan submittals are to contain the following:

1. 1. Water Supply Data Sheet (1 copy)
2. 2. Review Fee
3. 3. Detail Plans on engineering paper (usually 24"x36") (3 sets)
4. 4. Technical specifications if applicable (1 copy)
5. 5. Appropriate endorsements (Owner, P.E., plan preparer) as applicable
6. 6. Submittal letter

All general plan submittals are to contain the following:

1. 1. Water Supply Data Sheet (1 copy)
2. 2. Review Fee
3. 3. General Plan Document (3 copies)
4. 4. Appropriate endorsements (Owner, P.E., plan preparer) as applicable
5. 5. Submittal letter

In order to provide assistance with the preparation of detail plans, project summary sheets are available at *www.epa.state.oh.us/ ddagw/pubs.html*. These summary sheets cover waterline extensions, booster stations, storage tanks and pressure reducing valves. In addition, "Recommended Standards for Water Works" (10 States Standards) should be consulted during the preparation of detail plans. This document can be obtained by contacting Health Education Services at *www.hes.org*. If the project is to serve a small public water system, please consult Ohio EPA's "Guidelines for Design of Small Public Water Systems". In addition, if the proposed improvements are for a new community or non-transient non-community public water system, or if the proposed improvements are being funded by the Ohio EPA Water Supply Revolving Load Account, a Capability Assurance Plan must be submitted for approval with the detail plants. If you have any questions, call your District Office

Submit plans to: Ohio Environmental Protection Agency

Northeast District Office: 2110 East Aurora Road Twinsburg, OH 44087 (330) 963-1200

Northwest District Office: 347 N. Dunbridge Road Bowling Green, OH 43402 (419) 352-8461

Southeast District Office: 2195 Front Street Logan, OH 43138 (740) 385-8501

Southwest District Office: 401 East 5th Street Dayton, OH 45402 (937) 285-6357

Central District Office: 3232 Alum Creek Drive Columbus, OH 43207 (614) 728-3778